

Southern Currents



Notice to the Area Port of New Orleans Trade Community

Date: January 11, 2012

No.: 12-009

SUBJECT: 2012 TRIENNIAL STATUS REPORT AND STATUS REPORT FEE

This notice is to advise licensed Customs brokers of the 2012 Triennial Status Report. Title 19 CFR 111.30(d) requires that each licensed Customs broker shall file a status report with Customs every three years. The next report is due on February 1, 2012. The status report shall be accompanied by the \$100.00 fee set forth in Title 19 CFR 111.96(d).

The status report, along with the fee, shall be sent to the port director of the Customs broker district where the license was issued.

Each individual Customs broker, as part of the status report, shall state whether they are actively engaged in transacting Customs business as a broker. If so, the status report shall include the name under and address at which the broker conducts such business (if a sole proprietor), or the name and address of the broker's employer.

Each corporation, partnership or association Customs broker, as part of the status report, shall state the name and business address under which the business is conducted. In addition, the name, license number and address of the licensed individual qualifying member are to be reported. The status report is also to state whether the corporation, partnership or association is actively engaged in transacting business as a broker.

Individuals holding a Customs brokers license and who are the qualifying officer of a corporation or association, or the qualifying member of a partnership are reminded that they must file a status report and pay the fee for their own individual license. This is in addition to the report and fee required of the corporation, partnership or association. In each case, the status report and fee are to be sent to the port director of the Customs broker district which issued the license.

A form is attached which is recommended but not required for your use in reporting your status. A status report received which is not in this format will be accepted only if it contains the information required by Title 19 CFR 111.30(d) and is accompanied by the status report fee.

Should a licensed person fail to file the status report and pay the fee by March 1, 2012, the license is suspended by operation of law (19 USC 1641(g)(2)). In such cases that Commissioner shall, by March 31, 2012, transmit written notice of such suspension in accordance with 19 CFR

REPLY TO: CBP PORT DIRECTOR, 423 CANAL STREET, ROOM 260, NEW ORLEANS, LOUISIANA 70130


111.30(d). If the licensee files the status report within sixty days of receipt of the notice, the license shall be reinstated upon payment of the \$100.00 fee. If the licensee does not file the status report within the 60-day period, the license shall be revoked without prejudice to the filing of an application for a new license.

The triennial status report and fee should not be confused with the annual \$138.00 user fee required to maintain a permit to transact Customs business.

Please make check payable to U. S. Customs and Border Protection. Submit your payment to:

U. S. Customs and Border Protection
Entry Control Branch
Attn: Patricia Burke
423 Canal Street
New Orleans, Louisiana 70130

If you have any questions please contact Patricia Burke, Broker Management Officer, at (504) 670-2367.


for

Mark S. Choina
Acting Area Port Director
New Orleans, Louisiana

Attachment

CUSTOMS BROKER TRIENNIAL STATUS REPORT

In accordance with 19 C.F.R. § 111.30(d), each entity holding a broker's license must file a report during February 2006 with U.S. Customs and Border Protection and pay a processing fee of \$100. A **separate** report and fee for **each license** should be mailed or filed with the Port that originally issued the license. Any license for which no report and fee is filed is subject to suspension by operation of law. Your cancelled check is evidence of that the fee was paid. Make checks payable to U.S. Customs and Border Protection.

Name: _____
Please PRINT or type your name as it appears on your license

Mailing Address: _____
Street / P.O. Box

City, State and Zip Code

Phone Number: _____ **Internet/e-mail address** _____

License number _____ **Issue Date** _____ **Issuing Port** _____

Type of License: (Circle appropriate answer) **Individual Corporation Association Partnership**

If you circled Individual, are you currently a **Federal Employee**? _____

If you circled Corporation, Association or Partnership, please identify the license qualifier:

Name: _____ **License number:** _____

Are you actively engaged in Customs business? _____ If yes, and applicable, submit a list of employees. (19 C.F.R. § 111.28(b)(1)(i))

Circle one of the following: I am the **sole proprietor** or **an employee** of:

Name of Brokerage _____

Address _____

Have you engaged in any conduct that could constitute grounds for suspension or revocation of your license as described in 19 C.F.R. § 111.53 (i.e., conviction of a felony or misdemeanor)? _____

If yes, please submit details.

I, _____ certify that the statements contained in this report and supporting attachments (e.g., employee lists, if applicable) are true and correct to the best of my knowledge and belief.

Signature of licensee _____ **Date** _____

Warning: Any misstatement of pertinent facts identified in the Status Report constitutes grounds for revocation or suspension of the license.